

SOMERS MOWING/TRIMMING RFP DATED MARCH 15, 2010 QUESTIONS SUBMITTED AND ANSWERS

1. The RFP states that the baseball and softball fields are to be cut twice each week during the outlined time frames - Is this just for the play areas on those fields and not the surrounding common areas between fields?

Correct, only the playing areas will be maintained bi-weekly during the outlined timeframes. Common areas are cut once per week from April 2 thru November 15th.

2. Fertilization: the RFP states pricing for inorganic and organic fertilization programs. There is no mention of pre-emergent weed control, broadleaf weed control or insect control. Are these items to be the responsibility of the town of Somers?

No, the fertilization program should clearly outline the each application and intended use. The fertilization program should be an all encompassing and safe for town residents. Contractors, please specify each application, cost and intended use.

3. Gravel Bank mowing: the RFP states the Field Road Gravel Bank as part of the mowing bid.

- a. When do you anticipate this to be completed and ready for mowing?
- b. Will the field be seeded or sod?
- c. Will the field be irrigated?
- d. Should the pricing for this area be given separate or included in the total bid price?

The gravel bank is not included in this RFP. Contractors should not calculate the cost of mowing or maintaining the projected gravel bank fields. The two existing soccer fields in front of the gravel bank will be used this year and should be included in the bid package.

4. Irrigation: Who controls the irrigation programs and when are the systems activated? Are the systems on city water or well water?

Irrigation is controlled by the Town of Somers from well water. Contractors will work with the DPW on when the irrigation program should begin and define the intervals for watering.

5. Irrigation for clarification: it is our understanding that the following fields are irrigated: (Field Road Baseball and Softball Fields, Town Hall Fields, Fire Departments Fields (only). Is this correct?

Correct, with the exception of Town Hall fields, which are not irrigated.

6. The previous RFP Submittals: Did or will the bids that were submitted for the original RFP be returned to those who submitted?

The previous bid submissions were not opened and will be returned on request of the bidder. Contact Ann Marie Logan, Town Clerk, 860-763-8207 or by e-mail at alogan@somersct.gov to request return.

7. How many times per season are the fields striped?

From April to November there are daily games. For baseball and softball, the grass surfaces are painted after mowing twice per week, the infield surfaces are "chalked" every day. **Contractors are not responsible for chalking town fields,** only for painting fields after mowing. For soccer, the fields are painted after mowing once per week.

8. Are the fields striped prior to every game?

The grass surfaces are painted after mowing for all fields and the baseball/softball infields are "chalked" every weekday. **Contractors are not responsible for chalking town fields.**

9. Are the fields striped every week?

Yes after mowing.

10. Are the fields striped during the summer months?

Yes after mowing.

11. What items are to be included in "all painting"?

Athletic fields only after each mowing and not chalking.

12. Please define what is to be included in "Other Maintenance" as this is a very broad term open to interpretation.

Any work that is necessary to successfully complete the optional line painting portion of the RFP.

13. Are removal of leaves included in the spring cleanup?

Yes.

14. Given the new legislation banning schools from applying inorganic fertilizer to playing surfaces should we still include it in the bid?

Yes, the playing surfaces are not school fields.

15. Can roundup be applied along the fence lines?

No.

16. What is the size of the gravel bank area?

The gravel bank area should not be included in the bid. The field will not be ready for this athletic period.

17. Where are the bids we already submitted?

The previous bid submissions were not opened and will be returned on request of the bidder. Contact Ann Marie Logan, Town Clerk, 860-763-8207 or by e-mail at alogan@somersct.gov to request return.

18. Line Painting and maintenance: How many games per year do you expect the painting to be done for? All baseball games, soccer games, practices etc. Who will do field prep, dragging setting bases, building up mound? How about double headers do you need a crew on hand for in between games?

A portion of this question was answered previously in questions 7-10. Field prep will continue to be the responsibility of the town or the various athletic associations. Re-chalking the field during double headers will be the responsibility of the athletic association or the town.

19. Can we store, line painter, chalk, and quick dry on site?

If the town successfully, bids out mowing, fertilization and painting, then all equipment will be removed from the Parks Department building at Field Road, and the building will be available to the contractor.

20. Rain outs or rain delays who makes call and how much effort is put into making field ready for play?

Currently, DPW makes the call on weather. The goal is to make the fields ready for play every day.

21. If grass is growing and the twice a week cuts are not enough to handle the growth will the town supplement with their own cutting?

Yes.

22. After opening of bid how much time is anticipated for award and actual start of work?

On or about April 1, 2010.

23. The RFP states two mowing per week for Baseball & Softball fields at specific locations. Should the Soccer fields be twice per week at those locations too?

No, only baseball/softball will require two mowing per week. However, the soccer fields must be 1-2 inches in length at game time. Game schedules will be provided upon request.

24. The Field Road Gravel Bank sight is to be included for mowing. Do you have an approximate number of weeks that these fields will be ready or how many weeks should be incorporated into the proposal?

The gravel bank is not part of the bid process. Contractors should not bid this portion of the RFP.

25. Is there an approximate number of games or times the fields will need to be striped?

Fields are painted after every mowing.

26. For the lines in the ball field....will it be paint or chalk?

Both. Contractors are only responsible for painting fields after mowing. Contractors are not responsible for chalking fields.

27. How often will the ball parks be painted?

See questions 7-10

28. How many weeks will they be painted?

See questions 7-10

29. Are the lines for the ball fields as well as Soccer fields?

See questions 7-10

30. Are there any stencils being used for any part of the field or any part of the grounds?

The town will provide the initial painting of the fields and the successful contractor will maintain the stencil after each mowing. .

31. Is the line painting a separate line item not to be included in the totals for grass mowing?

Line painting is a separate, optional line item and is not included in the mowing price.

32. How many total ball / soccer fields to be painted?

Baseball / Softball:

Field Road Parks: 5
Sokol Road Field: 2
Fire Department Field: 0
Somerville: 0
Town Hall Field: 2
Tots Soccer Field 1

Soccer:

Field Road Parks: 4
Sokol Road Field: 1
Fire Department Field: 2 Boys Lacrosse, 1 Girls Lacrosse in spring, 4 soccer in fall
Somerville: 3
Town Hall Field: 0
Tots Soccer Field: 1

33. On the bid form it provides a separate line for line painting and general maintenance....Are contractors required to bid by hourly rate for both?? or just maintenance??

This should be bid on a project basis, not an hourly rate.

Joseph R. Tolisano
RFP Selection Committee